



Sangelictax

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 “ Service with a Sangelic Touch ”

Rental Property Worksheet

(Please fill in the details for your current property on hand, if you have more than one property print out another copy or I can send you additional copies)

Client Name: _____

Tax File Number: _____

Taxpayer Owner/Joint Name/s: _____ _____ _____ _____ Address of Rental Property: _____ _____ _____ _____	Acquisition and disposal details: Acquired date: ____/____/____ Disposed date: ____/____/____ Date property was purchased: Date: ____/____/____ Purchase cost of property: \$ _____ Date property first became available for rent: Date: ____/____/____
Number of weeks property was rented: _____	Share of Ownership (%) : _____

Income :	\$	%	Share of Return (\$)
Rent received	_____	_____	_____
Plus Other Rental Income	_____	_____	_____
Gross rent	_____	_____	_____

The contents of this worksheet are confidential to the person it is addressed to please contact sender in the event it is not received by the intended person.



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Rental Property Worksheet...contd....

Expenses:	\$	%	Share of Return (\$)
Advertising for tenants	-----	-----	-----
Bank charges	-----	-----	-----
Body Corporate charges	-----	-----	-----
Borrowing expenses	-----	-----	-----
Cleaning	-----	-----	-----
Council rates	-----	-----	-----
Depreciation	-----	-----	-----
Gardening/lawn mowing	-----	-----	-----
Insurance	-----	-----	-----
Interest on loans	-----	-----	-----
Land tax	-----	-----	-----
Legal fees	-----	-----	-----
Letting fees	-----	-----	-----
Property Agent commissions	-----	-----	-----
Repairs & maintenance	-----	-----	-----
Stationery, telephone & postage	-----	-----	-----
Travel	-----	-----	-----
Water charges	-----	-----	-----
Other rental expenses	-----	-----	-----
Special building write-offs**	-----	-----	-----
** (Please refer to your property's depreciation schedule as provided by your managing agent or property vendor or Quantity Surveyor)**			
Total Expenses:	-----	-----	-----
Net Rent Profit (Loss):	-----	-----	-----
(Gross Rent Less Total Expenses)			

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